



PURSUANT TO ARS 38-431.02 NOTICE IS HEREBY GIVEN TO MEMBERS OF THE PLANNING AND ZONING COMMISSION AND TO THE GENERAL PUBLIC THAT **THE SNOWFLAKE PLANNING AND ZONING WILL HOLD A PLANNING AND ZONING MEETING:**

**7:00 PM , May 19, 2026**

**IN THE COUNCIL ROOM LOCATED AT 81 WEST 1ST STREET SOUTH, SNOWFLAKE, ARIZONA**  
--AMERICANS WITH DISABILITIES ACT (ADA)-THE SNOWFLAKE TOWN COUNCIL ENDEAVORS TO ENSURE THE ACCESSIBILITY OF ITS MEETINGS TO ALL PERSONS WITH DISABILITIES. IF YOU NEED AN ACCOMMODATION FOR A MEETING, PLEASE CONTACT THE TOWN CLERK'S OFFICE AT (928)536-7103.

--TOWN MEETING NOTICES AND AGENDAS ARE POSTED IN THE SNOWFLAKE POST OFFICE, 761 S 1ST WEST; SNOWFLAKE LIBRARY, 418 S 4TH WEST; SNOWFLAKE TOWN HALL AND WEBSITE [WWW.SNOWFLAKEAZ.GOV](http://WWW.SNOWFLAKEAZ.GOV)

**1. Call to Order**

**2. Prayer and Pledge**

**3. Commissioner Reports**

**4. Approval of Previous Meeting Minutes**

A Meeting minutes from 21 Apr 2026

**5. Public Hearing**

A Special Use Permit request for parcel 202-35-013B, address 2575 W Snowflake BLVD, to install new electronic signage.

B Setback Variance request under Town Code 10-6-3 for parcel 202-47-009, address 3105 W Jasmin LN, encroach on setback approximately 4.5 feet to place and Accessory Dwelling Unit (ADU) in an existing garage.

C Setback Variance request under Town Code 10-6-3 for parcel 202-11-121, address 20 S 1st West ST, to encroach on setbacks to expand their home within an Historic District Overlay zone.

D Zoning Change request for parcel 202-44-017, address 260 S Country Club DR, from R1-Residential-1 acre to MF-Multi-Family.

E Zoning Change request for parcel 202-44-008, address 2932 W Country Club DR, from R1-Residential-1 acre to MF-Multi-Family.

F Zoning Change request for parcel 303-01-025J, no address yet but approximately 2880 N Old Woodruff RD, from AG-Agriculture to LI-Light Industrial.

**6. Discussion/Action Items**

*Items will be considered for recommendation of approval or denial.*

- A Recommend to Council street names for extensions as mapped for McLaws, Rodeo, 19th/18th South
- B Recommend for FYI to Council Building Code Memorandum of Understanding
- C Recommend for Council approval or deny Special Use Permit request for parcel 202-35-013B, address 2575 W Snowflake BLVD, to install new electronic signage.
- D Recommend for Council approval or deny Setback Variance request under Town Code 10-6-3 for parcel 202-47-009, address 3105 W Jasmin LN, encroach on setback approximately 4.5 feet to place and Accessory Dwelling Unit (ADU) in an existing garage.
- E Recommend for Council approval or deny Setback Variance request under Town Code 10-6-3 for parcel 202-11-121, address 20 S 1st West ST, to encroach on setbacks to expand their home within an Historic District Overlay zone.
- F Recommend for Council approval or deny Zoning Change request for parcel 202-44-017, address 260 S Country Club DR, from R1-Residential-1 acre to MF-Multi-Family.
- G Recommend for Council approval or deny Zoning Change request for parcel 202-44-008, address 2932 W Country Club DR, from R1-Residential-1 acre to MF-Multi-Family.
- H Recommend for Council approval or deny Zoning Change request for parcel 303-01-025J, no address yet but approximately 2880 N Old Woodruff RD, from AG-Agriculture to LI-Light Industrial.

**7. Call to the Public**

*Any citizen desiring to speak on a matter that is within the jurisdiction of the Planning & Zoning Commission may do so at this time. Comments shall be limited to three minutes per person and shall be addressed to the Commission as a whole. Pursuant to the Arizona Open Meeting Law ARS 38-431.01H, Commission cannot discuss or act on items presented at this time. At the conclusion of the Call to Public, individual Commissioner may (1) respond to criticism made by those who have spoken (2) direct staff to review a matter, and (3) direct that a matter be put on a future agenda.*

**8. Adjourn**

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I, Katie Melser, certify that the foregoing notice was posted on 05/18/2026