

**PLANNING & ZONING WORK SESSION MEETING MINUTES**  
**21 Apr 2026**  
**SNOWFLAKE TOWN COUNCIL (ToS) CHAMBERS**

**PRESENT:** Michael Lunt (chair), Justin White (vice chair), Jenn Russell, Sherida Slade (new commissioner)

Staff: Scott Allen, Bruce Meyer

1. **Call to order** at 5:12 p.m. by chair Lunt
2. **Prayer/Pledge:** Justin White / Michael Lunt
3. **Discussion Items:**
  - A. Commissioners reviewed/marked-up plan set for 7<sup>th</sup> South ST to 2<sup>nd</sup> East ST project as directed by 10-6-4 B.3 according to understood ICC codes.
  - B. Commissioners reviewed ToS project RFP document templates, criteria for award, weighted evaluation, then suggested clarification/edits/additions to the templates for staff to incorporate; indicated they understand the intent and agree it should be used once reviewed/approved for ToS/partner projects.
  - C. Commissioners reviewed current specification and definitions along with submitted notes/comments/edits/additions; all agreed that more work is required, that this topic should continue to added to session agendas.
4. **Adjournment:** 6:50 p.m.