

**MINUTES OF TOWN COUNCIL WORK SESSION
TOWN OF SNOWFLAKE
HELD 02/03/2026**

- 1. CALL TO ORDER/ROLL CALL at 5:00 PM; Council: Byron Lewis, Travis Kay, Greg Brimhall, Reid Stinnett, Cory Johnson; excused Mark Sheen, Joe Bjornn; Staff: Brian Richards, Katie Melser, Ella McAdams, Bruce Meyer**

- 1. PRAYER/PLEDGE** Cory/Greg

- 2. DISCUSSION ITEMS**

- A** Discussion regarding FY26-27 Town Budget.

Brian presented options for 3/4/5% COLA increases; this would not include the police officers pay scale

Lewis- inflation is at a little above 4%, lets give them an increase above that; they deserve it

Stinnett- is this just for one year?

Brian- this is just for this budget year that is being prepared

Kay- it is pretty typical in the business world to see 1-3%, but it does show that we care about our employees if we give them 5%.

Lewis- what about merit?

Brimhall- keeps our employees instead of losing them to a different agency

Johnson- trying to keep up with inflation is a great idea

Brian- I'll plan on 5% when preparing the budget and then it will be brought to the council for approval

- B** Discussion regarding Porter Rd improvements.

Bruce has been working with Doug Brimhall on this. He discussed several options for the council to consider.

Discussion of long-term planning for future growth along this road. Option 1 would anticipate not having to upgrade for future growth.

Brian- don't see Porter as a road we should invest \$1 million; there are other roads that are more worthy of addressing.

Bruce- there are some safety elements that need to be considered when you're discussing this

Byron- what is our liability if the road is not up to a certain standard?

Kay- we have Porter, Frontier, and Centennial that connect there; we won't have the homes out there today, but over time we will have it. We won't want to rip it out and upgrade in 5-10 years.

Brian- the fiduciary duty would be to do traffic counts on the roads that we would like to consider for upgrades.

Kay- is there a way that we can do piece mill fixes on narrow areas?

Stinnett- is this year's down the road?

Brimhall- can we partner with the developer?

Brian- don't see them doing anything

Brian- what do we have Painted Sky design for us?

Brimhall- design now for later; this is a safety issue

Doug- place the culverts where they need to be, so they don't have to be moved later;

Brian- if we bid this whole project out the town can't touch it, but if we split it up into smaller phases, we can do the work.

Kay- like that idea; if we put the culverts in, we at least have the safety benefits there but it wouldn't need to be paved over yet.

Stinnett- isn't part of the whole problem that there is erosion from storm run off? If we did this in smaller sections, we can do it ourselves and potentially for less money?

Brian- we should bid out the culverts and the roadwork; but we can do the paving. If we're doing all the work, it will take us too long because we don't have the crew to focus on it with all the other work they have to do.

Option 2 seems like what the council likes, but we can save money on it by paving ourselves

Doug- you could do a contingency, so if the bids are low enough, you can add length

Kay- would like to design the whole thing and then we can figure out the best section to start with

Doug- yes, we'll design it all so nothing has to be taken out

Brian- design the whole thing, option 2, 300-500 feet, paving ourselves

C Discussion on report of 7th South/2nd East extension

Brian- APS still has work on ingress/egress and water retention; we already have the culverts for this project; we already have the IGA with Navajo County; we're going to bid the whole thing out

Bruce- APS is supposed to give an answer for some of these things tomorrow; we still have to understand what is being asked; this is just an update, but there is still a lot to do

D Discussion regarding subdivision regulations, definitions and enforcement in reference to Title 11 of the Snowflake Town Code and ARS statutes section 9-463.

Brian- there is a lot in Title 11; we would like council to allow staff, in certain situations,

to make decisions administratively.

Reid- we should hold everyone to the same standard and develop things properly, holding them to the fire rated road standard shouldn't be asking too much

Bruce- what would the council allow staff to approve instead of asking for variances on all the items that wouldn't be relevant.

Johnson- this is better to allow staff to be more lenient when it is obvious that there is no reason to go through P&Z and council for variances

Brian- if it is close, and staff doesn't want to make the decision, we can still send it to town council

Johnson- questioning this and would like to run through an attorney; it appears that this only applies to subdivisions or subdivided lands

General discussion on definitions, asking our attorney for an opinion; how things used to be done vs how we want to make improvements in how we do things; if there is a decision that is tough, it will come before the council

Kay- this is a great opportunity for us to discuss changes that may need to be made in the code

Brian- we don't want to be lax at all on the fire code; we'll probably get pushback on it

E Discussion on the creation of a town ordinance addressing residential trash receptacles.

Last work session there was focus on cleaning up, especially large dumpsters around town. The question is, do we need to create a code that allows us to focus on safety and beautification; residents were resistant to change without some sort of enforcement.

Johnson- find ordinances from other communities that we can copy

General discussion about what should or should not be allowed as well as what zoning they would allow it in; at a minimum, the code needs to say that it has to be completely on the property, not on town property,

3. ADJOURNMENT at 6:29 PM