

**MINUTES OF TOWN COUNCIL WORKSESSION
TOWN OF SNOWFLAKE
HELD 05/06/2025**

1. **CALL TO ORDER/ROLL CALL at 5:05 pm; Present: Byron Lewis, Reid Stinnett, Travis Kay, Mark Sheen, Cory Johnson, Greg Brimhall, Joe Bjornn; Staff: Brian Richards, Katie Melser**

2. **DISCUSSION ITEMS**

- A. **SALE OF TOWN-OWNED PARCELS**

The council discussed the need for staff to look into the possibility of selling town-owned parcels in accordance with state statute.

- B. **FY26 BUDGET**

Brian explained our revenue streams and their ups and downs; talked about franchise agreements

Lewis- we may want to review our franchise agreements to see if they need to be updated

Brian- we had a lot of capital outlay this year

Brian- salaries and wages, and employee benefits are the largest line items; we've added several positions in several departments

Brian explained that we didn't have shared services meetings for the last two years, and so he has been underbudgeting for fire; our share for those services is reflected accurately in FY26 budget

Sheen- asked about cola increases at shared services meeting; police gave a good justification of surrounding agencies recruiting their officers because they pay more, but the other departments expressed that they would be able to retain employees without the cola increase, it is more of a want because they feel their employees deserve it; would like better justification from fire department for their increase, the police does a good job of justifying what they need.

Brian- we can't sustain increases year after year because our revenues are moving downward right now

Lewis- when fire buys equipment, they are usually used, so they take a little more maintenance

Brian- yes, fire has doubled, but the services for our community members have increased in value over the years

Johnson- are we too high in some of these areas? Do we need to cut back?

Brian- where we are with the fire budget is where it needs to stay until things even out; we need to be more restrictive going into next year's shared services meetings

Sheen- shared services need to meet more frequently to keep expectations in line

Council members agree that they would like to see more grant opportunities from the fire department and any of the other service departments that need increases

Lewis- maybe we can get a grant writer that we can pay a percentage of any grant money they can bring in

Sheen- let's put out a requisition for a grant writer; there's a lot to consider for grants, we can talk about it at a future work session

Sheen- the pool has most likely reached its max for budget right now

Brian- for all shared services, we are at our max while revenues even out

Brian explained that over the last ten years, we have brought in approximately 110 million and only spent 93 million; we budget conservatively and don't overspend

Brian- The library has needed improvements for a long time, so we've spent more money than in the past, but that is coming to an end

Brian explained that a lot of costs coming up for the utility fund are because the town hasn't

replaced the infrastructure for 25+ years; these replacements and upgrades are necessary

Sheen- what are the high points for capital projects this year?

Brian- imagine we'll do a development agreement with Tractor Supply; 7th South extension to 2nd East, we should get money from Navajo County for that project

3. ADJOURNMENT – 6:15 pm