

**MINUTES OF TOWN COUNCIL MEETING  
TOWN OF SNOWFLAKE  
HELD 04/02/2024**

1. **CALL TO ORDER/ROLL CALL** at 7 pm; Present: Mayor Byron Lewis, Kerry Ballard, Lora Jones, Joe Bjornn, Cory Johnson, Greg Brimhall, JoAnne Guderian; Staff: Brian Richards, Katie Melser, Ella McAdams
2. **PRAYER/PLEDGE** Chandra Swanson from Calvary Chapel/Mike Lackey
3. **PROCLAMATIONS AND RECOGNITIONS**

***FAIR HOUSING MONTH  
NATIONAL LIBRARY WEEK  
ARBOR DAY***

The proclamations were presented by the council and staff.

4. **CALL TO PUBLIC:** Louise Liggett asked about a forum for the candidates running for council. The mayor referred her to speak with Katie about coordinating with the Chamber of Commerce.
5. **CONSENT AGENDA:**
  - A. COUNCIL MINUTES DATED MARCH 19, 2024
  - B. MARCH CHECK REGISTER
  - C. SPECIAL USE PERMIT: 744 E GREER AVE: HEAL: CONSTRUCTION OF A SECONDARY RESIDENCE
  - D. SPECIAL USE PERMIT: 202-06-004Y: RICHARDS: CONVERT AN EXISTING STRUCTURE INTO A SECONDARY DWELLING

*Motion by Ballard, 2nd by Bjornn to approve the Consent Agenda. Motion passed; unanimous*

6. **DISCUSSION/ACTION ITEMS**

- A. GIVING MACHINE UPDATE

Cory Johnson presented the totals for the Giving Machine and the charities that received donations. About \$172,000 was donated through the machine in Snowflake. Thanks to the town and council for the support given. Thanks to the committee that did so much work. Thanks to the charities that were selected for their work in the area:

Shepherds Food Bank

Fishers of Men

Lions Camp Tatiyee

3E Snacks

- B. LIBRARY REPORT

Ella presented an annual statistics report for the Library. It's hard to quantify the experience at the library because the needs are so diverse. There were 325 more visits per month this year than last year. The library staff loves serving the community and has great support from them. She introduced Charlotte Skousen, the circulation desk clerk. Thank you for the council's continued support.

Brian- Ella does a great job at the library.

C. CONSIDERATION OF AGREEMENT WITH ALDRIDGE CONSULTING LLC FOR TPT COMPLIANCE AND COLLECTION SERVICES

Brian- In AZ we have TPT, most people call it sales tax. 30% of our revenue comes from TPT. About 20 years ago we hired an independent auditor to help with education and collection of TPT. Many communities work with Aldridge Consulting and she comes highly recommended. She bases her fee on the area and the kind of return that she believes she can get for us.

Lewis- it looks like the ROI on this is at a 250% return. We need to remember that we don't have a property tax, so TPT is very important.

Brian- TPT is pretty complex, so she'll be providing education for businesses on how to be in compliance even though they may think they are already in compliance.

***Motion by Brimhall, 2nd by Ballard to approve the agreement with Aldridge Consulting LLC for TPT Compliance and Collection Services. Motion passed; unanimous***

D. TOWN HALL OFFICE HOURS

Brian- Nobody comes in from 5-5:30 so we would like to change office hours to close at 5 PM.

***Motion by Lewis, 2nd by Johnson to approve town hall office hours as presented. Motion passed; unanimous***

7. COUNCIL MEMBER REPORTS

**Ballard-** Will Wilson's dad passed away, would like to express condolences; the Senior Center is doing well

**Guderian-** The Chamber has a Spring-a-palooza this Thursday at the Social Hall from 5-6 pm for businesses to come network; they are looking for ambassadors to help with the chamber board to help promote and coordinate events; she was involved at the giving machine, it was incredible

**Johnson-** April 8<sup>th</sup> solar eclipse, Positive Solar will be having an event

**Lewis-** he's been to 34 different church services since the beginning of the year because it is important to build unity in our community; Library seed exchange is happening soon for our community; visited with self-reliance committee; concerned about potential squatters in the area and working with PD

8. MANAGER'S REPORT

Brian- talked about a few traffic concerns, E 7<sup>th</sup> S at the light, surveys being conducted

Rodeo Rd- still working on surveys

Porter Rd- doing areal mapping and surveys

Received liquor license application from Circle K and expect to get a building permit application any day; another engineering firm is also working on the traffic signal by the new location

6 candidates for council, Mark Sheen (candidate) is in attendance

9. ADJOURNMENT at 7:46 pm