

**MINUTES OF TOWN COUNCIL MEETING
TOWN OF SNOWFLAKE
HELD 01/09/2024**

1. CALL TO ORDER/ROLL CALL at 7:00 pm: Mayor Byron Lewis, Kerry Ballard, JoAnne Guderian, Joe Bjornm, Cory Johnson, Greg Brimhall; excused Lora Jones; Staff: Brian Richards, Katie Melser, Chief Martin, Ella McAdams

2. PRAYER/PLEDGE Michael Eilertsen/Johnson

3. PROCLAMATIONS AND RECOGNITIONS

SNOWFLAKE HIGH SCHOOL LOBO PRIDE MARCHING BAND AND COLOR GUARD

Council appreciates the band and color guard member's efforts to have a great team and season

4. CALL TO PUBLIC:

Citizens desiring to speak on a matter NOT ON THIS AGENDA may do so at this time. Comments shall be limited to three minutes per person and shall be addressed to the Town Council as a whole. Pursuant to the Arizona Open Meeting Law ARS 38-431.01H, Council cannot discuss or act on items presented at this time. At the conclusion of the Call to Public, individual Council Members may (1) respond to criticism made by those who have spoken (2) direct staff to review a matter, and (3) direct that a matter be put on a future agenda.

5. CONSENT AGENDA:

All items listed below are considered routine. Consent agenda is considered a single item and may be approved by a single motion. Any single item removed from the Consent Agenda at the request of the Council may be considered as a separate item.

- A. COUNCIL MINUTES DATED DECEMBER 5, 2023
- B. DECEMBER CHECK REGISTER
- C. FINANCIAL REPORT

Motion by Ballard, 2nd by Johnson to approve the Consent Agenda. Motion passed; unanimous with Jones absent

6. PUBLIC HEARING

- A. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Motion by Lewis, 2nd by Johnson to open the Public Hearing. Motion passed; unanimous with Jones absent

No comment from public

Motion by Johnson, 2nd by Ballard to close the Public Hearing. Motion passed; unanimous with Jones absent

7. DISCUSSION/ACTION ITEMS

- A. FY23 AUDIT PRESENTATION

Jennifer Frank from Hinton Burdick presented Town of Snowflake's Audit. Unmodified, clean opinion, which is always excellent. No significant deficiencies; no reportable findings. Other financial highlights showed positive trends. General Fund shows positive trends over the past 5 years.

No questions from council; Jennifer can be reached if any questions come up.

Jennifer appreciates all the effort that staff puts into making the audit clean.

Lewis- what we've come to expect, no deficiencies, always good news.

B. RESOLUTION 2024-01, AUTHORIZATION TO SUBMIT APPLICATION AND IMPLEMENT CDBG PROJECT

The town has identified several areas in town that need improvement, and Snowflake Heights is in the most need of improvement. We will put 3 inches of asphalt over the double chip seal that is currently in place

Lewis- Are there enough funds to do Snowflake Heights and other projects?

Brian- There are not enough funds to do multiple projects.

Motion by Johnson, 2nd by Bjornn to approve Resolution 2024-01, authorization to submit application and implement CDBG project. Motion passed; unanimous with Jones absent

C. RESOLUTION 2024-02 COMMITMENT OF LOCAL LEVERAGED FUNDS FOR CDBG PROJECT

This amount will come from our budget and HURF funds

Motion by Ballard, 2nd by Johnson to approve Resolution 2024-02, commitment of local leveraged funds for CDBG project. Motion passed; unanimous with Jones absent

8. COUNCIL MEMBER REPORTS

Bjornn- Light the World was great, it went really well, a blessing to have it here

Ballard- Senior Center Christmas dinner was nice, Giving Machine well attended

Guderian- Giving Machine a huge bonus for our community and the local charities got a huge benefit from it, really enjoyed participating and looking forward to it coming back

Lewis- would like to get more local charities involved next year; library program was fun, well attended; thank Kerry for representing Snowflake with the Senior Center; shout out to the police officers that keep our community safe; grateful for educators; grateful for our council members and how involved they are in the community; Katie always keeps us on our toes

9. MANAGER'S REPORT

Les Shumway retired after 20 years; he would've been here tonight but he's already working another job

Groundhog Breakfast from 6-8 AM, servers and cooks get there at 4:30

10. ADJOURNMENT