

**MINUTES OF TOWN COUNCIL MEETING  
TOWN OF SNOWFLAKE  
HELD 12/05/2023**

1. **CALL TO ORDER/ROLL CALL at 7:00 pm:** Mayor Byron Lewis, Kerry Ballard, JoAnne Guderian, Greg Brimhall, Cory Johnson, Lora Jones, Joe Bjornn; Staff: Brian Richards, Katie Melser, Ella McAdams, Chief Martin
2. **PRAYER/PLEDGE:** Alan DeWitt/Brimhall
3. **CALL TO PUBLIC:** Louise Liggett: thank you to all for what you do; wondering if a group of immigrants happen to come here, do we have a plan? Mayor Lewis will speak more with her later.
4. **CONSENT AGENDA:**
  - A. COUNCIL MINUTES DATED NOVEMBER 7, 2023
  - B. NOVEMBER CHECK REGISTER
  - C. IGA WITH ADOT FOR CONSTRUCTION OF SIDEWALK BETWEEN TOWN OF TAYLOR AND RODEO RD ON HIGHWAY 77
  - D. IGA AMENDMENT WITH ADOT FOR SIDEWALK ON HIGHWAY 77 BETWEEN TOWN OF TAYLOR AND RODEO RD
  - E. PUBLIC WORKS ORGANIZATION CHART
  - F. FINANCIAL REPORT

*Motion by Ballard, 2nd by Bjornn to approve the Consent Agenda. Motion passed; unanimous*

**5. PUBLIC HEARING**

- A. CHANGES TO THE COMPREHENSIVE FEE SCHEDULE

*Motion by Lewis, 2nd by Johnson to open the Public Hearing. Motion passed; unanimous*

Brian presented the changes to the fee schedule: double the capacity fee for a water meter from 1500 to 3k, charge actual cost of connecting to the system, capacity fee for sewer hookup from 3k to 4k;

Lewis- interested in how it affects our system and making sure we take care of that; we don't want to lose money every time a new home connects to our system.

*Motion by Ballard, 2nd by Lewis to close the Public Hearing. Motion passed; unanimous*

**6. DISCUSSION/ACTION ITEMS**

- A. RESOLUTION 2023-14 COMPREHENSIVE FEE SCHEDULE

No further discussion

*Motion by Johnson, 2nd by Jones to approve Resolution 2023-14, Comprehensive Fee Schedule. Motion passed; unanimous*

- B. ORDINANCE 2023-07: ZONING CHANGE AND VARIANCE REQUEST: 303-94-022A: LUCAS: REZONE FROM AG TO R-2 AND AUTHORIZE AN ADDITIONAL SPLIT

It passed P&Z unanimously with no opposition; Mr. Lucas is in attendance

Lucas- power and water are already in the area

Johnson- hard time with splitting more than what is allowed, no matter where it is located in town; ok with the rezone to R2, not for the extra split to be allowed.

There was some confusion with the first motion, Johnson and Brimhall thinking it was approving the ordinance and variance at the same time. They are in favor of the ordinance; it passed so nothing needs to be redone.

***Motion by Ballard, 2nd by Guderian to approve one reading of Ordinance 2023-07, rezone from AG to R-2, by title only. Motion passed 5-2; Ballard, Jones, Guderian, Lewis, Bjornn in favor, Johnson and Brimhall opposed.***

***Motion by Johnson, 2nd by Lewis to approve Ordinance 2023-07, rezone from AG to R-2. Motion passed unanimous***

***Motion by Ballard, 2nd by Guderian to approve variance request for additional split. Motion passed 4-3; Ballard, Guderian, Lewis, Bjornn in favor, Jones, Johnson, and Brimhall opposed.***

C. ORDINANCE 2023-10: ZONING CHANGE REQUEST: 22 N FREEMAN HOLLOW RD: HARRY: REZONE FROM AG TO GC

Harry- 11.5 acres, the 3 acres that front 277 is the parcel that is being requested for the rezone;

***Motion by Johnson, 2nd by Ballard to approve one reading of Ordinance 2023-10, rezone from AG to GC, by title only. Motion passed unanimous***

***Motion by Guderian, 2nd by Bjornn to approve Ordinance 2023-10, rezone from AG to GC. Motion passed unanimous***

D. ORDINANCE 2023-11: ZONING CHANGE REQUEST: 475 N APPLE BLOSSOM LN: MCCRAY: REZONE FROM R-2 TO R-1

Brian presented and asked Mr. McCray to explain: most of the other acres around it are 1 acre, it is easier to sell 1 acre lots than larger; will split into 3 lots;

Johnson- the idea of how to upgrade our streets and keep traffic flow, we control it by density in zoning; we need to look at how to pay for upgrades to our streets; at some point we've got to do something about that; how do we handle this going forward?

Brian- would suggest to place Cory's point for this on a future agenda for greater discussion

***Motion by Lewis, 2nd by Brimhall to approve one reading of Ordinance 2023-11, rezone from R-2 to R-1, by title only. Motion passed unanimous***

***Motion by Johnson, 2nd by Bjornn to approve Ordinance 2023-11, rezone from R-2 to R-1. Motion passed unanimous***

E. SPECIAL USE PERMIT: 220 E 9TH S ST: HANCOCK: CONVERT AN EXISTING STRUCTURE INTO A DWELLING

Council had no issue with this request

***Motion by Bjornn, 2nd by Ballard to approve special use permit to convert an existing structure into a dwelling. Motion passed unanimous***

F. GIVING MACHINE: ROAD CLOSURE ON W 1ST NORTH BETWEEN DECEMBER 15TH AND DECEMBER 31ST.

This will be located at the Freeman Home; they will be having events every day with performances and people gathering during those performances and to donate to the charities that are available in the machine, local and global.

Brian- it shouldn't be a big inconvenience, there are other areas nearby that carpoolers can use while it is closed

***Motion by Lewis, 2nd by Guderian to approve road closure on W 1<sup>st</sup> N from December 15<sup>th</sup> through December 31<sup>st</sup> for the Giving Machine. Motion passed unanimous***

G. CAPITAL PROJECT PLANS AND UPDATES

Cemetery- increasing capacity at the cemetery with 1100 more plots; cost a couple hundred thousand

Rodeo Rd sidewalk- applied for another grant and we got enough to additionally add sidewalks along Rodeo Rd, along with Hwy 77; we've got to fix some drainage and add sidewalks, it would need to be

designed by an engineer; it is a connector to Centennial Blvd so a sidewalk is a good plan for connecting areas in town; with the sidewalks, the road will go from 26ft wide to 24 ft wide, depending on the design. Corner of Snowflake Blvd and Hwy 77- met with Circle K engineers for design on the intersection; 2 left turn lanes and a straight/right turn lane; we have drainage problems further east of the intersection that he has asked the engineers to also look at; traffic count showed 250 cars turning in an hour's time

Cottonwood wash trail system- previously approved the regional trail system; we've got grant money for the system as well as our own funds; 1.9 million to be spent this year, which will be actual net cost of 579,000 after grant money reimbursement; would like to spend another 600k next fiscal year and then another 500k the following fiscal year; he compared costs with other department budgets; we want to spend money on this over the next 3 years and it is able to be adjusted as we go along, as needed.

Financial Info- presented a broad overview of revenues, debts, expenditures, etc.

Council would like to see these projects continuing and improve the community.

***Motion by Johnson, 2nd by Lewis to approve capital projects as presented. Motion passed unanimous***

## **7. COUNCIL MEMBER REPORTS –**

Ballard- tree lighting last week, went well; kids have a great time at the library

Jones- awesome job at the library

Guderian- resounding success for the senior center thanksgiving lunch/dinner; giving machine group is getting the word out, it is exciting; applaud Brian on his vision for the community, it is making it more desirable for the community and those that may want to come here; very honored to be on the council

Brimhall- been asked about Porter Rd, need to talk about fixing it

Bjornn- Christmas Spectacular coming up on the 12 Days of Christmas calendar

Lewis- shout out to girls repeat volleyball champions and all the other sports that do so well; make sure that we recognize Cory and JoAnne getting the word out and integrating everyone in the community for the giving machine; working on emergency communication in the community; 12 Days of Christmas has started and the program tomorrow night is at the Valley View Baptist Church; annual Christmas library event had about 300 kids come through

## **8. MANAGER'S REPORT**

Katie presented information on TextMyGov and gave the council a flyer to help them sign up and spread the word.

## **9. ADJOURNMENT 8:16 pm**