

**MINUTES OF TOWN COUNCIL MEETING  
TOWN OF SNOWFLAKE  
HELD 10/04/2022**

- 1. CALL TO ORDER/ROLL CALL at 7:00 pm; Present: Lynn Johnson, JoAnne Guderian, Lora Jones, Joe Bjornn, Cory Johnson, Greg Brimhall; excused Kerry Ballard; Staff: Brian Richards, Katie Melser, Ella McAdams**
- 2. PRAYER/PLEDGE Jones/Johnson C**
- 3. CALL TO PUBLIC: none**
- 4. CONSENT AGENDA:**
  - A. COUNCIL MINUTES DATED SEPTEMBER 6, 2022
  - B. SEPTEMBER CHECK REGISTER
  - C. FINANCIAL REPORT

*Motion by Johnson C, 2nd by Bjornn to approve the Consent Agenda. Motion passed; unanimous with Ballard absent*

**5. DISCUSSION/ACTION ITEMS**

- A. ENGINEERING SERVICES FOR LOMR SUBMITTAL IN INDUSTRIAL PARK AREA

We've completed all the flood control projects over the years and we need to get a letter of map revision from a firm Michael Baker international to submit to FEMA.

*Motion by Johnson L, 2nd by Guderian to approve engineering services proposal with Michael Baker International for LOMR submittal. Motion passed; unanimous with Ballard absent*

- B. SPECIAL USE PERMIT: 202-07-038A: JODI AND KEITH FLAKE: SECONDARY RESIDENCE

Planning and Zoning recommend this item for approval. Would like to build a guest house for family.

*Motion by Bjornn, 2nd by Johnson C to approve special use permit for a secondary residence. Motion passed; unanimous with Ballard absent*

- C. SPECIAL USE PERMIT: 202-42-019A: WILLIAM LADUKE: SECONDARY RESIDENCE

Planning and Zoning recommend this item for approval. There was opposition for a large secondary structure but none for a building of less than 1000 sq. ft. and this residence will meet that requirement.

*Motion by Guderian, 2nd by Johnson L to approve special use permit for a secondary residence. Motion passed; unanimous with Ballard absent*

- D. ZONING CHANGE REQUEST: 202-10-069: SMITH (TENNEY): REZONE FROM R-1 TO R-10

Planning and Zoning recommend this item for approval. No opposition

*Motion by Johnson L, 2nd by Guderian to read Ordinance 2022-08, by title only. Motion passed; unanimous with Ballard absent*

*Johnson C read the Ordinance by title only*

*Motion by Johnson L, 2nd by Guderian to approve Ordinance 2022-08, rezone. Motion passed; unanimous with Ballard absent*

- E. VARIANCE REQUEST: 202-06-009A: RUTH FLAKE (RON FLAKE): SPLITTING OF PARCELS

Ron Flake presented the item; it was recommended for approval by Planning and Zoning

*Motion by Johnson L, 2nd by Guderian to approve variance request to split parcel 202-06-009A. Motion passed; unanimous with Ballard absent*

F. **VARIANCE REQUEST: 202-15-001A: CARPENTER: ALLOWING EXISTING SHED TO REMAIN IN THE FRONT YARD AND BEFORE THE PRIMARY STRUCTURE WAS CONSTRUCTED**

Nathan Carpenter presented the item; planning and zoning recommended a lot line change so that the shed would not be in the front of the yard. Would like the variance to keep the lot lines how they are and also be allowed to keep the shop in the front of the primary structure.

Johnson C- what is the issue here?

Brian- town code doesn't allow for an accessory structure to be in front of the house, that's why a variance would be needed

*Motion by Johnson C, 2nd by Johnson L to approve variance request to allow existing shed to remain in front yard. Motion passed; unanimous with Ballard absent*

**6. COUNCIL MEMBER REPORTS -**

Guderian- Harvest Festival this weekend at Pioneer Park/Willis Farm; Snowflake Taylor Chamber of Commerce Thanksgiving lunch, town provide 12 pies

Johnson L- bike race this weekend was a success, lots of hours from community members to make it successful, 1,000 participants ; appreciate staff

McAdams- Mayor Johnson asked her to have a leaf sponsorship through non-profit Friends of the Library through the month of October

**7. MANAGER'S REPORT-** nothing for this meeting

**8. ADJOURNMENT**