PLANNING AND ZONING COMMISSION   October 18, 2022

1. **Call to Order: 7:12p**
    Roll Call- Commissioners present: Justin White, Reid Stinnett, Derek Flake
    Commissioners absent: Michael Lunt, Jeff Greer
    Staff present: Scott Allen, Joseph Jarvis

2. **Pledge and Prayer:** Prayer: Stinnett   Pledge: Flake

3. **Call to the Public:**
    None

4. **Commissioner Reports:**
    Commissioners ask about the status of the submitted complaints pertaining to property near Jake Flake Crossing and a storage container on a neighboring property. Jarvis provided an update on both requests.

5. **Approval of Previous Meeting Minutes:**
    A. MEETING MINUTES- September 20, 2022
    Stinnett moved to approve the meeting minutes as presented. The motion was seconded by White. The motion was approved unanimously, with Lunt and Greer absent.

6. **Discussion/ Action Items:**
    A. PROPOSED TOWN CODE CHANGE
    The Commissioners specifically asked for additional details about sections: 4-3-8, 10-4-2 NC, 10-4-3, manufactured homes, and business license.
    Commissioners want to discuss a policy for handling secondary dwellings during their next meeting.
    10-4-3 C. (11) modify the following language: "Primary residence with accessory apartment for an immediate family member" to "Primary residence with a secondary residence".
    Jarvis will inform the Town Manager that the Commissioners would like to potentially attend the annual AZ League Conference.

    B. HISTORICAL DISTRICT DEVELOPMENT REVIEW: 202-11-376A: PAPA **This was discussed before items 4, 5, and 6. After this item was discussed, the Commission returned to Item 4 and proceeded with the agenda as presented.**
    Applicant discussed background and details about his plan. He shared a picture of the existing accessory structure. Discussion between the applicant, Commissioners, and staff on details of the request.
    Stinnett moved to accept the plan as presented. The motion was seconded by Flake. The motion was approved unanimously, with Lunt and Greer absent.

7. **Open Public Hearing:**
    None

8. **Close Public Hearing:**
   None

9. **Adjourn 8:14p**