

**MINUTES OF TOWN COUNCIL MEETING
TOWN OF SNOWFLAKE
HELD 06/07/2022**

- 1. CALL TO ORDER/ROLL CALL Johnson L, Johnson C, Brimhall, Ballard, after Item 6A, Guderian, and Jones joined the council, Bjornn was absent; Staff: Katie Melser, Ella McAdams, Mike Rogers, Chief Martin**
- 2. PRAYER/PLEDGE Johnson L, Brimhall**
- 3. PROCLAMATIONS AND RECOGNITIONS: none**
- 4. CALL TO PUBLIC: none**
- 5. CONSENT AGENDA:**

- A. COUNCIL MINUTES DATED MAY 3, 2022
- B. MAY CHECK REGISTER

Motion by Ballard, 2nd by Johnson C, to approve the Consent Agenda. Motion passed; unanimous by Johnson L, Johnson C, Brimhall, and Ballard

6. DISCUSSION/ACTION ITEMS

- A. ACCEPT PERKINS RESIGNATION AND APPOINTMENT OF VACANT COUNCIL SEATS:
*****EXECUTIVE SESSION: Pursuant to A.R.S. 38-431.03(A)(1) the Council may vote to enter into Executive Session upon a public majority vote of the members constituting a quorum for the purpose of considering persons to fill multiple Town Council vacancies. Following Executive Session Council will convene in open session to consider and, if appropriate fill such vacancies.*****
Mayor Johnson confirmed that council had a chance to listen to or review the statements made by the potential candidates for council.

Motion by Ballard, 2nd by Johnson C, to appoint JoAnne Guderian to an empty council seat. Motion passed; unanimous by Johnson L, Johnson C, Brimhall, and Ballard

Motion by Johnson L, 2nd by Johnson C, to appoint Joe Bjornn to an empty council seat. Motion passed; unanimous by Johnson L, Johnson C, Brimhall, and Ballard

Motion by Brimhall, 2nd by Johnson L, to appoint Lora Jones to an empty council seat. Motion passed; unanimous by Johnson L, Johnson C, Brimhall, and Ballard

The mayor swore in Lora Jones and JoAnne Guderian, they then took their place on the dais with the town council. Joe Bjornn was absent and will be sworn in at a later date.

B. MAINTENANCE CONCERNS ON RENCHER ROAD

Mike presented information for this item. They have done courtesy blading and placed culverts among other things. There is somewhat of a maintenance program for unpaved roads. The cost is \$180,000 per mile in materials, not including labor and equipment. At this time it is unfeasible to work from the outside of town and in. We're trying to get in town done and work our way out.

Mayor- is there a written policy for this? What is the process for it?

Mike- the most heavily used roads are priority; Mike and Terry are working on a written policy

Ballard- we can at least grade them, right? Mike- yes, twice a year

Johnson C- how could I get my road maintained? Mike- bring it up to county standards, that can be found on the county website

Johnson L- everybody would want their road paved, but it's partly according to our maintenance schedule

Brenda Thompson- live where Savage turns into Rencher; she presented a timeline to the council for information; they are total washboards since no grading since August 2020 and the culvert is beginning to sink again, there needs to be more maintenance.

Requesting blading be done and culverts maintained.

Johnson L- what is the twice a year schedule? Mike- as soon as monsoons hit and usually right after winter, potentially July/August and then February/March.

Thompson- a regular schedule would be very much appreciated

Johnson L- twice a year schedule is a start, but if we need to revisit it, we will have to see what is needed. We can start with twice a year, August and March. We can blade and then wheel roll with the water truck.

Brimhall- have you tried to get anything done with the County?

Thompson- according to old timers that lived in the area it was maintained until 2008

Johnson L- the plan to blade in August and March; use your committee to maybe go to the county to get millings and/or try to get it to standard. If it comes to a 3rd or 4th blade per year, we can look at that as needed.

Traci Daugherty- blading Savage is needed but make sure the ditches don't get filled in with dirt when blading

C. CONTRACT FOR SUPERVISORY CONTROL AND DATA ACQUISITION NETWORK

We've contacted 3 different companies for bids on this. Global is the only company that turned in a bid for this. Staff recommends going with Global for this item.

Motion by Ballard, 2nd by Brimhall, to approve contract with Global Data Specialist for SCADA network as recommended by staff. Motion passed; unanimous with Bjornn absent

D. CONTRACT AMENDMENT WITH SURFACE CONTRACTING FOR CENTENNIAL BLVD PAVING PROJECT

Last month Surface Contracting was awarded 7th south, it is very feasible to move on to Centennial. Staff would recommend attaching this bid with the 7th South bid because we can avoid mobilization on the project and that provides a cost saving.

There is no date yet, but it is being pushed to be done by school

Motion by Johnson C, 2nd by Johnson L, to approve amending bid with Surface Contracting to include Centennial Blvd in the paving contract awarded for 7th S. Motion passed; unanimous with Bjornn absent.

E. LIBRARY ANNUAL REPORT

Ella presented the Library annual report to the council. It has been a busy year with construction projects, new staff, extended hours, and other new things including existing and new programs. Since July 1, 2021 there have been 30,655; 539 new cards; \$276,000+ in grant funds;

Jones L- you're amazing! We love the library and all that you've done there

Johnson L- donations for the library will be good

Ella- our 501c3 will be able to funnel donations so that we can do that instead of using general fund monies

Ella- we have an amazing team at the library, we have a full-time position open at the library right now

Ballard- what is the computer situation?

Ella- we are exchanging old computers for newer computers that were acquired from the IGA with City of Show Low

Ella- overall WIFI usage has gone up, it is on 24/7 and people use it around the clock, even after hours in the parking lot

Brimhall- seeing what the library has been turned in to, it makes his family very happy

Ella- because of the increased numbers Brian has approved more staffing, putting the library at 3 full-time and 3 part-time staff members. Thank you for your continued support.

F. WHITE MOUNTAIN SPECIAL RESPONSE TEAM AGREEMENT

We are currently looking for someone on staff to take on this responsibility; Chief Martin is on the board for the WMR SRT and they recently decided to restructure the funding for it; if we aren't a participating member we would be charged by this organization if they responded to any incident in the community; 5 year contract, \$3,500/year; recommends participation in this

Motion by Johnson L, 2nd by Johnson C, to approve White Mountain Special Response Team agreement. Motion passed; unanimous with Bjornn absent

- G. ZONING CHANGE REQUEST: DAVIS: 202-30-002G: FROM AGRICULTURE TO RESIDENTIAL-ONE SO THAT THE PARCEL CAN BE SPLIT INTO THREE PARCELS
Mayor Johnson asked Mr. Davis what the plan for this area is
- the plan is to split it

Motion by Ballard, 2nd by Johnson C, to approve Ordinance 2022-06 by title only, to rezone from AG to R-1. Motion passed; unanimous with Bjornn absent (read by Johnson C)

- H. VARIANCE REQUEST: 202-05-066S: HOWARD: SPLIT THE PARCEL INTO FIVE USABLE LOTS

Mr. Howard- presented his variance request, explained that it has been unkempt for a number of years. It doesn't lend itself well to subdivision because it wouldn't pay out. Talked to most of the neighbors, none of them seemed to be opposed to it.

Brimhall- we should be able to make stipulations for access

Jim Adair- would like to speak in favor of this instead of Mr. Howard selling it and having the potential for it to be split more times

Johnson C- doesn't seem fair to those that subdivide because they follow the rules; concerned about letting this happen because others will ask for the same thing

JoAnne G- so this is 5 parcels, what would it be if it followed code? 3 parcels

Howard- think he's done an adequate job to improve the property and trying to limit the possibility of smaller lots by getting this variance

Johnson L- keep in mind the variance requirements in the code; if we were to accept this variance request we need to amend the overall town code

Motion by Brimhall to approve Variance request for parcel 202-05-066S died for lack of a second.

- I. VARIANCE REQUEST: 202-13-030A: FLAKE: CONSTRUCTION OF AN ACCESSORY BUILDING WITHOUT A PRIMARY STRUCTURE

The applicant was not present to answer questions, the council would like more information

Motion by Johnson C, 2nd by Johnson L, to table item pending more information. Motion passed; unanimous with Bjornn absent

- J. VARIANCE REQUEST: 202-41-139: ADAIR: FOR SMALLER SETBACKS

Withdrawn request for additional units, so they would meet code. Still requesting a variance for the setbacks.

Because of the nature of his units, he would be able to limit children potentially, and he is not allowing pets in the units. The parcel will be fenced off from the golf course.

Johnson C- against allowing a 5ft set back for a back yard, adamantly against this.

Adair- from a practical standpoint, he wouldn't be backing the building up to that set back. Let's say we go to 25 ft setbacks, it would force him to go to a 2 story building.

The side yard setback on Lyon gate is 10 ft, that is code

Johnson L- 2 stories honoring a setback would be a better situation; would request Mr. Adair to come back after making more amendments.

Ballard- do you have a problem with going higher? Adair- just doesn't like 2 story apartments

No motion was made on Variance request for parcel 202-41-139 but it was suggested the applicant return after making more adjustments to the plans.

- K. SPECIAL USE PERMIT: 303-94-028F: BOYKIN: AUTHORIZE THE INSTALLATION OF A PARK MODEL WHILE HIS HOME IS BEING CONSTRUCTED

Johnson L- what kind of limits can we put on this? Would like to be 18 months.

Any stipulations the council wants may be requested.

Motion by Ballard, 2nd by Johnson C, to approve Special Use Permit for parcel number 303-94-028F, to install park model while home is being constructed, not to exceed 18 months. Motion passed; unanimous with Bjornn absent

L. COUNCIL APPOINTMENT TO CHAMBER OF COMMERCE BOARD OF DIRECTORS

It was suggested that perhaps a new councilmember would want to fill the appointment. JoAnne said she's been on the board of the chamber before and would be willing.

Motion by Johnson C, 2nd by Johnson L to appoint JoAnne Guderian as representative for Town of Snowflake on the Snowflake-Taylor Chamber of Commerce Board of Directors. Motion passed; unanimous with Bjornn absent

7. COUNCIL MEMBER REPORTS

Johnson L- thanks to staff; impressed with the creek project and waiting with anticipation to see what the monsoon season will do and how the creek will respond, Neil Brimhall is doing a fantastic job there for the town

Guderian- interesting and scary to be on the council, have a lot to learn

Ballard- welcome to the new council members; glad to get the problems on 7th and Centennial addressed

8. ADJOURNMENT 8:54pm