

**MINUTES OF TOWN COUNCIL MEETING
TOWN OF SNOWFLAKE
HELD 05/03/2022**

1. **CALL TO ORDER/ROLL CALL** Lynn Johnson, Kerry Ballard, Allison Perkins, Greg Brimhall; excused: Cory Johnson; Staff: Brian Richards, Katie Melser, Joe Jarvis, Ella McAdams Terry Cooper, Mike Rogers
2. **PRAYER/PLEDGE** Brimhall/Johnson
3. **PROCLAMATIONS AND RECOGNITIONS** none
4. **CALL TO PUBLIC: reopened at the end of the meeting, presented here:**

Traci Daugherty: lives at 4715 W Rencher Rd; still trying to get something done on the road; at first spoke with Brian. There are 9 more houses going out there. Two culverts have been put out there, but there have been issues with them. Would like to have the road maintained quarterly, bladed, adequate gravel, bring road to standard, double chip seal. It will be better for everyone in the area.

Richards- we have already committed to maintenance on this road

Johnson L- please place this on the next agenda to be able to discuss this appropriately

5. CONSENT AGENDA:

All items listed below are considered routine. Consent agenda is considered a single item and may be approved by a single motion. Any single item removed from the Consent Agenda at the request of the Council may be considered as a separate item.

- A. COUNCIL MINUTES DATED APRIL 5, 2022
- B. APRIL CHECK REGISTER
- C. AUTHORIZED BANK SIGNERS

Motion by Ballard, 2nd by Brimhall, to approve the Consent Agenda. Motion passed; unanimous with Johnson C absent

6. DISCUSSION/ACTION ITEMS

A. APPOINTMENT OF VACANT COUNCIL SEATS

The mayor addressed the potential appointees about their expressed interest in joining the council. Due to the late notice that Johnson C is not in attendance we will be tabling the appointment and seating of the positions until the next meeting.

Mark Sheen- has not previously run for council here; gave some background on himself; he is looking for a way to give back.

Perkins- noticed you at meetings, so have you been interested in this? *Mark:* In the back of his mind, but when the members resigned he decided he would submit interest.

Johnson L- do you always go to meetings where you live? *Mark:* no, but after serving on the HOA board where he previously lived he wanted to be involved in the process wherever he lived

JoAnne Guderian- gave some background on herself; this opportunity came up and got her interest, but she hasn't previously run for council; best interest for the town, plan to stay in the area as real estate developers and love the small town community and family values.

Ballard- enjoyed having you in the community

Johnson L- what is the biggest issue that the town needs to take care of right now? *JoAnne:* affordable housing is an issue all over the country, but also here in Snowflake; more jobs are coming, but the housing just isn't there as well as getting the infrastructure needed for the growth.

Reid Stinnett- love to have a chance to move from Planning and Zoning to council; gave some background on himself; appreciate the council and looks forward to learning about the council to have a good influence there as well; need to address the housing and infrastructure

Perkins- could you be on both the P&Z and council? no he would have to resign from P&Z

Tom Poscharsky- very impressed with all the candidates so far; would like to help with continuity with the vacancy since he's had 6 years of experience on Planning and Zoning and 8 years or so on the Council; proud of the progress in town and has continued to try to help it's growth as a citizen; there are many opportunities to bring in business; amenities are important for growth as well as utilities and infrastructure; he's on the Board at the Senior Center

Kimberly Willis- saw the vacancies on the website and decided to apply; local level government is important; teaches at the Jr. High in Social Studies, she understands how the process works; would like to be an example of working through the process, not only teaching it; retain small town ideals

Johnson L- what is the small town ideal? Kimberly: family values; respecting liberty and constitution; a community that is welcoming

Lora Jones- no career or master's degree, she's a mama; wants to represent the mom's and wants to make sure there are opportunities for families here without having to leave; growth is important, homes, roads and infrastructure is important; served a lot in the schools but has moved on from that and thought this would be a good opportunity to continue serving in the community

Johnson L- some people don't want growth, they want old Snowflake, how would you balance growth and keeping the small town? Lora: as long as we keep having the small town events and values and keep the infrastructure up to date; one should be part of the solution instead of the problem

Joe Bjornn- echo everything that's been said, can't go wrong with anyone that's applied; started a petition for council but never finished it because his father died; was on the Fire Committee; it's important to be involved in the community; family has been blessed to be here; the best thing about Snowflake is the people; know the importance of infrastructure and growth, including the schools, fire and police and the revenue to keep up with the growth; it's a good time in his life to be able to do this

Johnson L- thank you all for wanting to be on the council

Ballard- enjoyed listening to all of you

Brimhall- appreciate the quality of candidates that have come out

Perkins- thank each of you for having the willingness to serve; it's hard to put yourself out there and really appreciate the desire you have to serve

Motion by Perkins, 2nd by Johnson L, to table the item because Councilmember Johnson C is absent. Motion passed; unanimous with Johnson C absent

B. UPDATE FROM APS

Neil Traver address the council; Fire Mitigation for APS is important with the thousands and thousands of miles of power lines that are throughout northern Arizona; APS works year round to ensure equipment is in good working order and to reduce the opportunity for a spark from them to start a fire; community connection and discussion is important for APS to be a good community partner; fire mitigation protocol keeps fires from running during fire season because they turn off their automatic reenergizing to minimize potential for a fire in the community; 2nd topic is the traffic signal at 7th S; big thank you to Town of Snowflake for being the catalyst in getting that traffic signal installed; wrecks at the intersection all the time, it was really needed; after stalling out with ADOT, the town was able to step in financially to make it happen; thank you for making this community safer.

Ballard- really appreciate the traffic control the traffic signal provides

Brimhall- it is really needed, thank you for showing it is possible without having a death

C. SOUTHWEST PARTNERS- FINAL MAP FOR 202-35-015A

Joe presented the final map that has already been through P&Z and recommended for approval; staff has provided direction for them to stay in compliance; traffic will be an issue that is going to have to be balanced; they've done appropriate work to get this ready;

Johnson L- are they receptive to the recommendations that staff has given; yes, staff would recommend

adding the staff recommendations in the motion

Ballard- there are some water issues out there, has that been addressed? these improvements will require some upgrades to the system by the developer;

Brian- we have done several infrastructure improvements over the years that have addressed the low water pressure issues, so what Kerry is asking about is not an issue

Stinnett- in spite of the efforts that have been made, there is still low water flow out there, so it is concerning

Brian- this will not make matters worse, we've doubled storage capacity

citizen- an issue is an issue, how do we verify the water capacity?

Brian- we'll have time to get the line all the way to Porter that will alleviate issues that may arise;

citizen- it was concerning that the issue was immediately shut down when a concern was raised about the water; context and background is important for people new to meetings

Johnson L- how much goes in to the planning and consideration for developments like this? Joe- according to the town code the planning and zoning does review this and it also goes to the council; staff's responsibility is to make sure they are meeting the expectations and code, when the staff presents, they've already done the work to make sure expectations are being met;

Motion by Ballard, 2nd by Brimhall, to approve the final map with the provisions recommended by staff as listed: Confirm vegetation plan is in compliance with Town Code Title 7 Chapter 2. Confirm that there will be no CCRs for this phase of the development. Coordinate with the appropriate state agencies for this development. Confirm that Ascent Dr be connected to Fairview Dr by the time that no more than half of the units, of this phase, receive their certificate of occupancy. Motion passed; unanimous with Johnson C absent

D. AMENDED MAP FOR SUNDANCE SPRINGS UNIT 1 PHASE 2B

Joe presented the item, they developer is responsible for paving the road so they can complete the development;

Ballard- is the lift station big enough? Tom- the lift station is big enough for all 5 phases;

Motion by Perkins, 2nd by Ballard, approve the amended map for Sundance Springs Unit 1 Phase 2B with the provision recommended by staff that the Town receive financial assurance equal to 110% of the anticipated cost of the road improvements. Motion passed; unanimous with Johnson C absent

E. ZONING CHANGE REQUEST: QUENCA, LLC: 202-23-071F & 071K: FROM RESIDENTIAL ONE TO RESIDENTIAL TRANSITIONAL SO THAT MULTI-FAMILY DWELLINGS CAN BE CONSTRUCTED

Joe presented the item, P&Z recommended for approval. Staff sent notices to property owners within 300 ft, no opposition for the request. Next step would be development review process.

Motion by Brimhall, 2nd by Johnson L, to approve Ordinance 2022-04, zoning change request from R-1 to RT and read by title only. Motion passed; unanimous with Johnson C absent

F. ZONING CHANGE REQUEST: BRIMHALL: 202-31-006F: FROM AGRICULTURE TO RESIDENTIAL 2 SO THAT IT CAN BE SPLIT INTO THREE PARCELS

Joe presented the item, P&Z recommended for approval.

Motion by Perkins, 2nd by Ballard, to approve Ordinance 2022-05, zoning change request from AG to R-2 and read by title only. Motion passed; unanimous with Johnson C absent

G. BACKHOE PURCHASE

Terry Cooper presented the item to replace 20 year old Case backhoe, council had no questions.

Motion by Brimhall, 2nd by Johnson L, to approve purchase of Caterpillar backhoe from Empire Machinery as presented . Motion passed; unanimous with Johnson C absent

H. ROAD CONSTRUCTION ON W 7TH SOUTH

Terry Cooper presented the item which would be on 7th S from 6th W and heading west to Centennial Rd.; staff recommends entering into a contract with Surface Contracting for \$219,360.

Motion by Brimhall, 2nd by Johnson L, to approve staff recommendation of using Surface Contracting for road construction on W 7th South as presented. Motion passed; unanimous with Johnson C absent

I. ROAD CONSTRUCTION ON W RUTLEDGE DRIVE

Terry Cooper presented the item- this section has never been paved and it needs this upgrade; recommending Surface Contracting as the low bidder in the amount of \$482,600. Both bidders are local.

Motion by Brimhall, 2nd by Ballard, to approve staff recommendation of using Surface Contracting for road construction on W Rutledge Drive as presented. Motion passed; unanimous with Johnson C absent

J. DESIGN AND CONSTRUCTION SERVICES WITH IRONSIDE ENGINEERING & DEVELOPMENT FOR WASTEWATER COLLECTION SYSTEM UPGRADES

Terry Cooper presented the item; concerned with the lift station etc., Ironside was selected on this project; this would be enough to accommodate a lot of growth on the west side; this is just for the engineering proposal and permitting as well as the bid package and inspection, and any other administrative services

Motion by Ballard, 2nd by Johnson L, to approve the contract with Ironside Engineering & Development as presented. Motion passed; unanimous with Johnson C absent

K. PURCHASE OF BATHROOM FOR BIKE PARK

Brian presented the item; Hatch Industries makes preconstructed bathrooms, we'll need one at the bike park; the estimate is \$48,000; it won't be open all the time, it has locks on a timer; would suggest purchasing 3 bathrooms because we'll get a discount for purchasing multiple units at one time

Motion by Johnson L, 2nd by Perkins, to approve purchase of 3 bathrooms from Hatch Industries as presented. Motion passed; unanimous with Johnson C absent

L. SUGGESTED CHANGES TO THE TOWN CODE FROM PLANNING AND ZONING

Joe asked the council to look through the proposed changes; these come from suggestions provided by Planning & Zoning and Council as well as the town magistrate, police chief, a consultant, and others to make sure the best options are presented;

Brimhall- are we going to have a work session for this? yes, it is in the works

Brimhall- if we have a question reviewing this we can just contact you directly? yes, please do

Brian- we'll be working on a lot of things to adjust the code over the coming year

7. COUNCIL MEMBER REPORTS

Ballard- Senior Center is having a dinner for all the volunteers, Copperstate is helping support that dinner, as well as both towns; it is good for citizens to attend candidate forums when they come to town

8. MANAGER'S REPORT

9. Cottonwood wash trail is in the early stages; inside of pool has been poured, the bathrooms are being worked on as well as other things, will be open sometime this year; a lot of road improvements going on; lots of other projects keeping our crews busy

Motion by Brimhall, 2nd by Johnson L to reopen Call to the Public at request of citizen. Motion passed; unanimous with Johnson C absent *see Call to the Public above

10. ADJOURNMENT 9:02