

**MINUTES OF TOWN COUNCIL MEETING
TOWN OF SNOWFLAKE
HELD 10/05/2021**

- 1. CALL TO ORDER/ROLL CALL at 7:02: Kerry Ballard, Allison Perkins, Bob Flake, Lyn Johnson, Byron Lewis, Cory Johnson, Greg Brimhall; Staff: Joseph Jarvis, Katie Melser, Chief Martin, Ella McAdams, Scott Allen**

- 2. PRAYER/PLEDGE Lewis/Flake**

- 3. PROCLAMATIONS AND RECOGNITIONS**

Chris Fetzer, Executive Director of NACOG, presented recognition for Kerry Ballard for his years of service with NACOG regional council. He has served on many committees and given much service. Thanks for support, involvement, and friendship. Kerry expressed his gratitude for the work that NACOG does and that he has enjoyed serving.

Joe presented Lynn Johnson with a plaque from the League of Arizona Cities and Towns for 12 years (cumulative) serving on the council. Lynn expressed his honor for being able to serve in the community.

- 4. CALL TO PUBLIC:**

Chris Dougall- from American Legion Post 126 is looking at rehoming, they would like to build a new facility that is larger to handle the amount of people that may attend meetings. Would like to meet with the council members to discuss at their convenience. Located at HWY 277 & Frontier.

Valerie Martin- asked about new building codes and how to access them. Joe invited her to meet with him during business hours.

- 5. CONSENT AGENDA:**

- A. COUNCIL MINUTES DATED SEPTEMBER 7, 2021
- B. SEPTEMBER CHECK REGISTER
- C. 2018 PRE-DISASTER MITIGATION FEMA GRANT
- D. FY21 FINANCIAL UPDATE

Motion by Ballard, 2nd by Johnson C, to approve the Consent Agenda. Motion passed; unanimous

- 6. DISCUSSION/ACTION ITEMS**

- A. ORDINANCE 2021-09 ZONING CHANGE REQUEST FOR 202-56-998 FROM GENERAL COMMERCIAL TO RESIDENTIAL TRANSITIONAL

Motion by Lewis, 2nd by Flake, to approve the 2nd reading for Ordinance 2021-09, by title only. Motion passed; unanimous

Motion by Johnson C, 2nd by Johnson L, to approve Ordinance 2021-09 rezone request. Motion passed; unanimous

- B. DEVELOPMENT REVIEW: TENTATIVE AMENDED PLAT, TEMPLE HILL ESTATES, PHASE 1: JOSEPH HOLLAND

Johnson C recused himself from this item

Mr. Holland presented his amended plat for council review. The idea is to be able to develop the acreage at a later time instead of having such large lots.

Johnson L- asked if this would support the new general plan that is being worked on

Joe J- he believes that it does because this area is zoned for this and the general plan encourages this type of growth in this type of area.

Motion by Lewis, 2nd by Johnson L, to approve the amended plat for Temple Hill Estates, Phase 1. Motion passed; unanimous with Johnson C recused from the vote

C. VARIANCE REQUEST: 202-55-014: JOSEPH HOLLAND: MODIFY SET BACK REQUIREMENTS

Johnson C recused himself from this item

Because of the changes to the plat the set back on the one property they already built a house on will need to have a modified set back requirement because of where the house was built. The remaining properties will have the houses within the normal set back requirements.

Motion by Lewis, 2nd by Flake, to approve the Variance to modify set back requirements as presented. Motion passed; unanimous with Johnson C recused from the vote

D. VARIANCE: 202-11-111B: CHRIS BRIMHALL: MODIFY SET BACK REQUIREMENTS

Mr. Brimhall desires to obtain a variance for the set back requirements and presented his request.

Perkins- would this affect any neighbors, have they said anything about it?

Joe- neighbors were notified and none have said anything

Ballard- don't see any issues, should work just fine

Motion by Flake, 2nd by Johnson C, to approve the Variance to modify set back requirements as presented. Motion passed; unanimous

E. SPECIAL USE PERMIT: 202-06-013B: FREDRICK AND JODENE PACKARD: CONSTRUCTION OF AN ADDITIONAL HOUSE FOR FAMILY USE

Joe presented the SUP for council consideration. In order to have this additional residence they need the SUP. P&Z recommends approval.

There have not been any comments on this by neighbors.

They have more than enough space.

Perkins- we are doing a lot of SUPs for 2nd residences, she would like to discuss this with the applicant before voting.

Joe expressed his view that the P&Z and Council should consider updating the code if they want to regulate this type of thing in the future.

Motion by Johnson L, 2nd by Lewis, to approve the Special Use Permit to construct an additional house on the property. Motion passed; 6-1 with Johnson L, Ballard, Flake, Lewis, Johnson C, Brimhall in favor and Perkins opposed

F. RESOLUTION 2021-09: CHANGING THE NAME OF W 17TH N TO AMOR LANE

Short discussion about changing the name so it's easier to find

Motion by Ballard, 2nd by Brimhall, to approve Resolution 2021-09 changing W 17th N to Amor Lane. Motion passed; unanimous

G. PURCHASING AGENT, AUTHORITY

Joe presented the item asking the council to consider staff bringing an ordinance for the increase of the purchasing agent authority.

Town of Taylor has a limit of \$50,000, every community has their own requirements, and they are varied. \$50,000 is not a hard number, just the council's consideration for an increase

Lewis- we've had success by doing things this way.

Lewis- this would be a policy that would outlast any individuals here now

Ballard- would prefer something like \$30,000

Perkins- thinks it would need to be higher like the \$50,000 so that the council doesn't have to approve every vehicle.

Johnson- feels that \$50k is a valid number

Flake agrees with Johnson

Brimhall is comfortable with \$50k as well

Johnson L- we heard from members of the public that have expressed that we hire staff to manage things like this.

Chief Martin- expressed that his most recent vehicle purchases have been for \$48k

Joe will bring an ordinance for consideration to the next council meeting

H. PLANNING AND ZONING COMMISSION WORK SESSION

Joe presented the work session held by the Planning and Zoning Commission. He shared the highlights of what was discussed. Planning and Zoning Commission will be presenting items for the Council's review at future meetings.

Ballard- are we going to be having a work session with Planning and Zoning? Joe- that is something to consider

I. **BACKHOE PURCHASE**

Motion by Johnson L, 2nd by Johnson C, to approve the purchase of a backhoe. Motion passed; unanimous

7. COUNCIL MEMBER REPORTS -

Ballard- working with Senior Center, having issues keeping staff, they are always looking for volunteers

Brimhall- Heritage Foundation rummage sell coming up

Lewis- congrats again to Lynn and Kerry; Fall festival this Saturday; Senior Center needed help with some siding, Pastor Marshall and Bishop Ervien will be working together to help them; some groups are getting together to make charity baskets for refugees

Johnson L- follow up to flooding of the Silver Creek this summer, the town feels like it is prudent to clean out the area of the creek near backstreet and remove some growth from the bridge and nearby, when asking for money from other entities he met some resistance, would like to have this subject on a future worksession; appreciate volunteers that helped during the flooding; appreciate council members for the work they do outside the meetings; appreciate staff and council for service to the town

8. MANAGER'S REPORT Joe reported that staff is working diligently on a number of projects to help with flooding issues around town

9. ADJOURNMENT 8:08