

**MINUTES OF TOWN COUNCIL MEETING  
TOWN OF SNOWFLAKE  
HELD 05/012018**

**1. CALL TO ORDER/ROLL CALL** at 7:00 PM/Present: Mayor Lynn Johnson, Kerry Ballard, Allison Perkins, Hunter Lewis, Byron Lewis, Cory Johnson, Greg Brimhall; Staff: Brian Richards, Bob Hall, Katie Melser, Willie Nelson, Larry Scarber

**2. PRAYER/PLEDGE** Kerry Ballard/Mannix Czech Troop 7708

**3. PROCLAMATIONS & RECOGNITIONS**

Recognize Troop 7708: 11 year old scouts

**4. CALL TO PUBLIC:**

James (Brad) Click- Would like to see the Snowflake Veteran's Monument expanded; Mayor directed Brian to follow up

Heather Tucker- rumors about the library having budget cuts; feels strongly that our library needs to stay open and not be cut back, please consider ways to keep the library open; Mayor indicated that it is rumor, but it isn't taken lightly.

**5. CONSENT AGENDA:**

- A. Approve Council Minutes dated April 3, 2018
- B. Approve April Check Register
- C. Approve Finance Report
- D. Approve ADOT Commitment Letter

*Motion by Ballard, 2nd by Johnson C to approve the Consent Agenda. Motion passed; unanimous*

**6. DISCUSSION/ACTION ITEMS**

**A.** Discussion and Possible Approval of Commitment Letter for Flood Control Project (Brian Richards)

We were selected for further review for this project, have to follow through with commitment which is 25% match (either in-kind and/or partner with Navajo County half of the match in cash). DEM needs this letter ratified that Brian signed.

*Motion by Lewis B, 2nd by Johnson L, to approve commitment letter signed April 18th, 2018 to provide matching funds for flood control project PDM-PJ-2018-003. Motion passed; unanimous*

**B.** Discussion and Possible Approval of Change Orders to CDBG Contract (Brian)

The awnings were disallowed from the contract for the CDBG funding; \$40k to spend, more handicapped stalls added at north and south Pioneer Park parking lots, 2 more at cemetery;

*Motion by Ballard, 2nd by Perkins to approve change orders as presented for CDBG contract 100-18. Motion passed; unanimous*

**C.** Discussion and Possible Approval of 5<sup>th</sup> Amendment to Personnel Policy Manual (Brian)

Snowflake and Taylor have been working together to update personnel policy manual to be more in-line with each other for continuity

*Motion by Johnson C, 2nd by Johnson L, to approve 5th amendment to Town of Snowflake Personnel Policy Manual. Motion passed; unanimous*

**D. Discussion regarding water rate increase for next fiscal year (Brian)**

There will be a Public Hearing on June 5th for the Comprehensive Fee Schedule, need to change rates because of adjudication defense costs; there is not a separate fee for adjudication

Would we lower the rate after adjudication is over, not likely because there are always needs whether its infrastructure, expansion, etc.

Costs are expected to go up as adjudication goes to trial, and we already don't currently cover the debt incurred for this

The report will show a proposal of another \$4-5 increase

**7. COUNCIL MEMBER REPORTS**

Ballard- recognize Gary Fenstermaker at the meeting; had a meeting with the Mayor/Council Association, have rootbeer for League of Cities and Towns booth

Perkins- none

Lewis- none

Johnson L- recognize Gary Fenstermaker, the Chief of Fire Department and Chief of Police Department, impressed with the staff, appreciate what they do;

Brimhall- none

Johnson C- noticed lights on Concho, it looks nice; work on Rodeo Rd looks like it is going well

Lewis B- thank the press for recognizing the Week of the Young Child; the "S" on the north of Snowflake will be painted by young single adults; thank Bob, and Katie; thank law enforcement and fire for keeping us safe

**8. MANAGER'S REPORT**

grateful for town staff, first responders, working hard on the splash pad and hope to get it open by June 15th; new home construction in town, things are going well.

**9. ADJOURNMENT 7:31**

I hereby certify that the foregoing minutes are a true and correct copy of the Town of Snowflake Council meeting held May 1, 2018. I further certify that the meeting was duly called and a quorum was present.

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Katie Melser, Town Clerk